

Thank you for your interest in the Soul City tender. This document outlines the services and content required for a tender submission.

Contracting Authority

The contracting authority is Soul City Institute for Social Justice.

INTRODUCTION

Soul City Institute for Social Justice is a world renowned non-governmental organisation with over two decades experience in Social and Behaviour Change Communication. It is known globally for its pioneering work in harnessing the power and influence of mass media to deal with complex, structural and socio-economic drivers to bring about social change and justice with the promotion of gender equality as a priority.

In alignment with the Sustainable Development Goals 2030, the SCI vision is to create a just society in which young women and girls are safe, and have the opportunities to enable their wellbeing and ensure they are able to reach their full potential.

THE CONTEXT

Since South Africa's democratic transition in almost 24 years, impressive strides have been made towards the realization of women's human rights and gender equality, including progress towards controlling the HIV/AIDS epidemic. Substantial opportunities for women and inspiring stories abound of the innovative ways in which women have become economically empowered. Nonetheless, large numbers of women and in particular black young women are still deprived access to these opportunities due to a combination of cultural restrictions, gender discrimination and lack of resources. Sadly many young black women bear and suffer the brunt not only of structural embedded patriarchy but also of racism.

South Africa remains one of the most violent societies with one of the highest rates of Gender Based Violence in the world. Socio-cultural norms, patriarchal hegemony, economic exclusion and related factors converge to heighten the vulnerability and exploitation of young women and girls to high rates of rape and violence. For many women, norms that favour passivity and compliance limit their ability to protect themselves and militate them against seeking health and justice related services.

DELIVERABLES

This opportunity is to conceptualise, research, develop and produce 7 fictional short films of x 24 minutes to:

- Inspire action by demonstrating how a resilient young woman can rise above the odds and overcome social injustice and adversities;
- Spark conversations and inspire action through the promotion of outrage along with a sense of hope and ability to make a difference.

The proposal should not be longer be more than 4 pages and should contain:

1. Concept
2. Team involved in the production
3. Experience in film making
4. High level budget
5. Possible time frame

Specific Requirements for Tender Submission

All tenderers need to provide us with the following:

1. **A valid B-BBEE certificate with a rating of at least 4. Ratings higher than 4 will be an advantage.**
2. Background information on your company including your experience
3. Contact details of Service and Technical Consultants.
4. **Key Experts (team with their cvs)**
5. Certificate of incorporation for your organisation
6. 1 outer envelope (Write Name of your company outside the envelope)
7. Technical offer envelope – A
8. Financial offer envelope - B
9. 1 Set of Original documents
10. 4 Sets of copies of all documents
11. Declaration Form (form provided by Soul City)
12. Company Information (form provided by Soul City)
13. Valid Tax Clearance Certificate
14. Response to Terms of Reference
15. CIPC Disclosure certificate (of Directors)
16. **Management accounts/ letter of good financial standing**
17. OFFER TO BE PUT IN A SEPARATE SEALED ENVELOPE MARKED Financial offer and name of the company
18. A separate electronic copy (where possible), to be emailed by due date

Financial Management Requirements

The contractor must retain all supporting documentation for expenditure incurred (including invoices, receipts, etc.) and provide copies, upon request by Soul City.

Deadline for submission of proposal: 04 April 2018 (Wednesday) not later than 15:00

Address: Soul City Institute
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 Johannesburg